

Unit 18: Support the Use of Medication

Unit reference number: M/506/1248

QCF level: 3

Credit value: 5

Guided learning hours: 40

Unit aim

The aim of this unit is to assess support for use of medication in early years settings. It covers broad types, classifications and forms of medication, as well as safe handling and storage. It addresses practical support for use of medication that reflects the sector's principles and values, and includes the need for accurate recording and reporting.

Unit assessment requirements/evidence requirements

AC 7.3 Using medication **correctly** must include:

- The correct medication
- In the correct dose
- By the correct route
- At the correct time
- With agreed support
- With respect for dignity and privacy

AC 7.4 **Practical difficulties** may include:

- Lost medication
- Missed medication
- Spilt medication
- A child's decision not to take medication
- Difficulty in taking medication in its prescribed form
- Wrong medication used
- Vomiting after taking medication
- Adverse reaction
- Discrepancies in records or directions for use

This unit must be assessed in the workplace.

This unit must be assessed in accordance with the Early Years Educator Qualifications Assessment Principles.

Learning outcomes and assessment criteria

To pass this unit, the learner needs to demonstrate that they can meet all the learning outcomes for the unit. The assessment criteria determine the standard required to achieve the unit.

Learning outcomes		Assessment criteria			Evidence type	Portfolio reference	Date
1	Know the legislative framework for the use of medication in early years settings	1.1	Identify legislation that governs the use of medication				
		1.2	Outline the legal classification system for medication				
		1.3	Describe why policies and procedures must reflect and incorporate legislative requirements				
2	Know about common types of medication and their use	2.1	Identify common types of medication				
		2.2	List conditions for which common types of medication may be prescribed				
		2.3	Describe changes to a child's physical or mental well-being that may indicate an adverse reaction to a medication				
3	Understand roles and responsibilities in the use of medication in early years settings	3.1	Explain the roles and responsibilities of those involved in:				
			<ul style="list-style-type: none"> • Prescribing medication • Dispensing medication • Supporting the use of medication 				
			3.2	Explain roles and responsibilities relating to use of 'over the counter' remedies and supplements			
		3.3	Explain the procedure for reporting issues associated with medication				

Learning outcomes		Assessment criteria			Evidence type	Portfolio reference	Date
4	Know techniques for administering medication	4.1	Describe the routes by which medication can be administered				
		4.2	Describe different forms in which medication may be presented				
		4.3	Describe materials and equipment that can assist in administering medication				
5	Be able to receive, store and dispose of medication supplies in line with agreed ways of working	5.1	Receive supplies of medication				
		5.2	Store medication in line with procedures of own setting				
		5.3	Dispose of unused or unwanted medication in line with procedures of own setting				
6	Understand how to promote the rights of the individual when managing medication	6.1	Explain the principles in the use of medication of: <ul style="list-style-type: none"> • Consent • Self-medication or active participation • Dignity and privacy • Confidentiality 				
		6.2	Explain how risk assessment can be used to support an individual's independence in managing medication				
		6.3	Explain how ethical issues that may arise over the use of medication can be addressed				

Learning outcomes	Assessment criteria	Evidence type	Portfolio reference	Date
7 Be able to support the use of medication	7.1 Identify information about an individual's medication			
	7.2 Support an individual to use medication in ways that promote: <ul style="list-style-type: none"> • Hygiene • Safety • Dignity • Active participation 			
	7.3 Use strategies to ensure that medication is used or administered correctly			
	7.4 Manage practical difficulties that may arise when medication is used			
	7.5 Identify sources of further information and support about the use of medication			
8 Be able to record the use of medication	8.1 Record use of medication			
	8.2 Record changes in an individual associated with medication			

Learner name: _____ Date: _____

Learner signature: _____ Date: _____

Assessor signature: _____ Date: _____

Internal verifier signature: _____ Date: _____
(if sampled)