Unit Content and Explanation

This unit gives learners the understanding and competence required to engage in continuing professional development in relation to practice.

The unit also introduces the importance of continuous reflection and how learners can apply this to their practice. During your time working as a childcare practitioner, you will be given the opportunity to undertake “Continuous Professional Development” (CPD).

This may be through attending external training sessions covering a wide range of topics relevant to your development. It may be that you are attending a staff meeting where other members of staff are reflecting on training they have undertaken and wish to share their experiences.

It may be that you attend a meeting to discuss changes in requirements or in legislation relating to childcare, or it simply may be that you have read about something important in a trade magazine or taken the information from an important website.

No matter what actions you took to gain the information, the important part is what you now do with it?

It is important to you to prove on-going CPD, particularly when undertaking an appraisal of your level of work or a review of your progress, CPD helps when you can clearly demonstrate your development through an auditable and clear record of your actions.

Use the attached pro-forma to reflect on your own CPD

\*\* Special Notes \*\*

**Unit assessment requirements/evidence requirements**

AC 1.3 **Colleagues** in early year’s settings include:

* special educational needs coordinator (SENCO)
* key person
* early years teachers
* early years professional
* teachers
* social workers
* police liaison
* family support workers
* health visitors
* speech and language therapists
* dieticians
* educational psychologist
* child psychiatrists
* counsellors

Look carefully at the lines and types of communication undertaken when dealing with other professionals, parents and carers and teachers who will require a full report on every child that leaves your setting to begin school. This must be written in a clear, accurate and concise way that leaves the reader with no doubts about the content of each piece of information passed to them.

Look carefully at the work undertaken within Unit 9 of this qualification