Level 4 Management Unit 3 Principles of Management and Leadership

Guided Reading List

[**http://smallbusiness.chron.com/difference-between-assigned-leadership-emergent-leadership-35369.html**](http://smallbusiness.chron.com/difference-between-assigned-leadership-emergent-leadership-35369.html)

**Green NVQ Book – Chapter 2.1 P91-107**

**Green NVQ Book Chapter 4.3 – P215 – 235**

**Green NVQ Book Chapter 4.4 – P237 – 251**

**Green NVQ Book Chapter 1.2 P29-49**

**Leadership and Management in the Early Years – Introduction and Chapter 1 – P2-8**

**Leadership and Management in the Early Years – Chapter 3 P 18-26**

**Leadership and Management in the Early Years – Chapter 4 P27-34**

**Leadership and Management in the Early Years – Chapters 5 and 6 P 35-51**

**Essential Skills for Managers of Child Centred Settings P 9-17**

**The Little Book of Big Management Theories – Section 3 How to Motivate you Staff P57**